

Sunshine Squad Group Constitution

Proposed: Spring 2018

Last Revised: January 7th, 2018

Group Purpose:

The primary purpose of the Sunshine Squad Group is to bring happiness and joy to Binghamton students through random acts of kindness. We recognize that mental health is a growing concern on this campus, and endeavor to bring a little bit of light to our students' lives.

1. Name of the Organization.

- a. This official name of this organization will be the Sunshine Squad Group.
- b. The name of this organization may be abbreviated to SSG

2. Order of Precedence.

- a. In case of conflict, the constitution supersedes any existing bylaws

3. Voting Membership.

- a. Any Student Association member who signs into three activities by the organization during a single semester becomes a voting member of it until a semester passes when they do not meet this requirement

4. Officers.

- a. The organization is managed by four officers collectively forming the Executive Board. No individual may hold two offices at once.

i. President:

1. Coordinates, oversees, and chairs the Executive Board.
2. Is the primary representative of the organization.
3. Chairs all meetings unless a different individual is otherwise designated.
4. Signs for the organization if the treasurer cannot, or refuses to do so after a vote by the Executive Board to the contrary.
5. Delegates to others in the organization as appropriate.

ii. Vice President:

1. Fulfills all responsibilities delegated by the president or the membership.
2. Runs elections unless they are a candidate in which case the Executive Board elects a different officer to run them.

iii. Treasurer:

1. Signs for the organization.
2. Keeps track of the organization's finances and corrects inaccuracies.

3. Ensures that financial deadlines are met.
4. Prepares a detailed budget for the following year early in the spring semester.
5. Represents the organization in the Student Association budget allocation process if the organization needs Student Association funding.

iv. Secretary:

1. Keeps attendance records for all meetings.
2. Markets the organization.
3. Keeps minutes of all business meetings.

5. Officer Review.

- a. Officers are evaluated by the membership the same way for elections, confirmations, and removals. Each reviewed individual first gives a speech no longer than five minutes introducing themselves unless a two-thirds vote to give more time to all individuals in that race or process. They all then take questions together until there are no more questions or the membership ends questioning by a two-thirds vote. Once questioning ends for each race the reviewed individuals must leave the room and the membership deliberates until no one has anything else to say or a two-thirds membership vote ends deliberation. Secret ballot is then held to determine the outcome of the review. Any member can inspect the ballots.

6. Officer Selection.

- a. Each officer is separately elected by the voting membership for a one-year term starting at the end of commencement until the following commencement. The election must occur no later than April 20. Any member can nominate themselves until the deadline set by the Vice President in advance.

7. Officer Removal.

- a. To remove an officer, three members must first propose doing so in writing citing specific grounds to the president, or the vice president if the president is the officer they wish to remove. Upon receiving such notice the officer receiving it must schedule a time to hear the charges that must take place within 15 semester class days of receiving the charges but at least 48 hours after email the charges to the entire voting membership. A two-thirds vote after the officer's hearing is required to remove the officer.

8. Officer Vacancies.

- a. If the presidency becomes permanently or temporarily vacant the vice president assumes the presidency and vacates the vice presidency. All other permanent and temporary vacancies, including the newly vacated vice presidency, are filled by presidential appointment. If the president's appointment is not carried by a two-thirds vote by the end of the next membership meeting, the appointment is rescinded. Rejected appointees cannot be reappointed for the same opening.

9. Grievances.

- a. All members are obliged when participating in the organization to behave lawfully and in compliance with University policy, Student Association rules, and their own governing documents. Conflicts between those rules are resolved in that order. Any member can submit a grievance alleging a violation of a rule by a particular action that adversely affected them to the Executive Board. If the Executive Board finds that such a violation did occur it can by majority vote take any action it deems necessary to reestablish compliance with the rules. The decision by the Executive Board can be appealed to the Student Association Judicial Board.

10. Amendments.

- a. Any three voting members can propose an amendment to the constitution by providing the proposal in writing to the president. Upon being notified of the proposal the president must hold a vote on the proposal within the next four meetings open to the entire voting membership but at least 48 hours after emailing that notice to all members. A majority membership vote may force the vote earlier provided that all members are notified of the vote at least twelve hours before the commencement of the meeting the vote is to take place. Before the approval vote can take place every member must be given an opportunity to speak for or against the amendment unless a two-thirds vote of those present calls for an immediate vote. A two-thirds vote passes the amendment pending approval by the Student Association. The author(s) of the amendments appoint who represents the organization when presenting to the Student Association.