

Andrew Kravitz

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EDUCATION AND HONORS

Binghamton University, State University of New York, School of Management

Bachelor of Science in Business Administration, Concentration in Finance

Major GPA: 3.61/4.00 | **Cumulative GPA:** 3.46/4.00

Sanford H Calhoun High School

Advanced Regents Diploma

Cumulative GPA: 96.07/100

Binghamton, NY

Expected May 2025

Merrick, NY

June 2021

EXPERIENCE AND PROFESSIONAL DEVELOPMENT

Dunkin Donuts

Shift Leader

Merrick, NY

April 2021 – September 2022

- Supervised a team of 5 staff members to complete front-end service via drive-thru, in-store, and mobile orders
- Collaborated with window worker, barista, and chef to streamline production and increase customer satisfaction
- Developed and implemented an onboarding program for new hires with seminars on topics such as food safety, daily bookkeeping sensitivity training, and customer service strategies to ensure a high level of service

Clearvision Wealth Management

Wealth Management Intern

Bellmore, NY

September 2020 – July 2021

- Consulted President and Managing Director through daily presentations on market conditions and any subsequent impacts on over 50 client investment accounts and their respective assets under management
 - Generated new leads via cold calling to offer available services such as financial advisory, estate planning, and trust management
 - Updated a central data repository containing all client information for the firm to assist in reporting to senior management, ultimately delivering growth projections, risk concerns, and other relevant information on a weekly basis
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LEADERSHIP EXPERIENCE

Pi Kappa Alpha Fraternity

Housing Chairman

Binghamton, NY

November 2022 – Present

- Direct tenant services and house maintenance for over 90 members of the Mu Gamma chapter for two official fraternity properties
- Utilize master database to make leasing process more efficient for tenants and to improve communications with two third-party proprietors on any concerns relating to building restoration, rental payments, and all move-in/move-out procedures
- Collaborate with Special Projects Committee and Fraternity Treasurer to ensure upkeep of residences is in-line with our budget

Philanthropy Chairman

February 2022 – November 2022

- Oversaw planning and execution of Fraternity events such as an Annual Tree Lighting, Pikestock, Fireman's Challenge, and Greek God to fundraise over \$20,000 in one semester for philanthropic causes
- Lead 6 committee members through recognizing goal requirements, delegating responsibilities based on skills or achievements, and maintaining files on operations such as event progress, budgets, and timelines
- Designed and presented a semesterly budget proposal listing projected costs/revenues to seek approval from Treasurer and E-Board

Sanford Environmental Club

President

Merrick, NY

September 2019 – July 2021

- Spearhead Merrick area beautification initiatives through leading 50+ members with the goal of preserving the environment
- Delivered weekly presentations at informational forums and community fundraisers to highlight plant and wildlife diversity in the local area and increase awareness of individual practices which may threaten its ability to thrive
- Expanded club membership by 200% via aggressive marketing at tabling events and co-hosting events with other service clubs

Sanford H Calhoun Varsity Soccer

Captain

Merrick, NY

September 2020 – December 2021

- Contributed to a close team bond by hosting team dinners and events, helping team chemistry while creating long-lasting relationships
 - Formulated gameplans by studying film on other teams allowing the development of customs tactics that resulted in wins
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LEADERSHIP EXPERIENCE

Technical Skills: Proficient in Microsoft Office Suite, Intermediate in Python 3

Organizations: Management Consultant Group, Finance Society, IFC Greek Council

Volunteer Experience: 500+ hours in Community Cupboard, 120 hours in Binghamton Salvation Army

Interests: New York Yankees, Soccer, Traveling, Nature, Video Games, Personal Finance, Technology, Music